

ANNE W. NDEGWA
ADVOCATE AND COMMISSIONER OF OATHS

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PROFESSIONAL PROFILE

Seasoned Advocate of the High Court of Kenya with over seven (7) years of experience. Adept at offering legal services and managing the provision of legal services by external counsel, representing clients in court, advising on legal and regulatory compliance, identifying and mitigating legal risks to ensure minimum exposure to litigation.

EDUCATION

University of Nairobi (Part Time Student)	Nairobi, Kenya
Master of Laws (Public International Law)	2021- present
Proposed research project title “Application of International Law to Cyber-Armed Conflict: Successes and Challenges”	
Admission to the Roll of Advocates of the High Court of Kenya	March 2015
Kenya School of Law	Nairobi, Kenya
Postgraduate Diploma in Law	2013 - 2014
The Catholic University of Eastern Africa	Nairobi, Kenya
Bachelor of Laws (LL. B)	2008 - 2012
Bishop Gatimu Ngandu Girls High School	Nairobi, Kenya
Kenya Certificate of Secondary Education	2004-2007
Moi Nyeri Complex Primary School	Nyeri, Kenya
Kenya Certificate of Primary Education	1996-2003

PROFESSIONAL QUALIFICATIONS

Kenya Accountants and Secretaries National Examinations Board	2017 - present
Certified Secretary, Part II	

EMPLOYMENT HISTORY

University of Embu

Embu, Kenya

Legal Officer

Aug. 2017 - present

Responsibilities

- Coordinating and managing the provision of all legal services to the University.
- Representing the University in various courts and tribunals in litigation matters.
- Advising on corporate governance issues and ensuring compliance with good governance practices.
- Providing legal counsel to the University to ensure that it has the appropriate controls, policies, procedures and systems in place to manage its legal and compliance risks.
- Drafting, reviewing, and negotiating contracts and other legal documents.
- Drafting and reviewing pleadings before filing in court.
- Assigned the primary responsibility over the University's portfolio of litigation matters.
- Managing and liaising with external advocates to initiate lawsuits or formulate a defense in legal proceedings involving the University and rendering counsel relating to the proceedings.

Mukiri Global Advocates LLP

Associate Advocate and Head of Litigation

March 2017- July 2017

Responsibilities

- Assigned the primary and sole responsibility for the firm's portfolio of litigation matters.
- Represented clients in various courts and tribunals in litigation matters.
- Drafted and reviewed court pleadings and other legal documents and prepared clients and witnesses for court proceedings.
- Conducted extensive legal research, analysis and prepared legal opinions, case briefs, reports, comparative studies and correspondence.

Njenga Mbugua and Nyanjua Advocates

Nairobi, Kenya

Associate Advocate

Dec.2015-February 2017

Responsibilities

- Represented clients in various courts and tribunals in litigation matters.
- Drafted and reviewed court pleadings and other legal documents and prepared clients and witnesses for court proceedings.
- Conducted extensive legal research, analysis and prepared legal opinions, case briefs, reports, comparative studies and correspondence.

Katwa and Kemboy Advocates

Nairobi, Kenya

Associate Advocate

March 2015-Nov. 2015

Responsibilities

- Conducted extensive legal research and analysis and prepared legal opinions, studies, comparative studies, briefs, reports and correspondence.

- Drafted and reviewed court pleadings and other legal documents and prepared clients and witnesses for court proceedings.
- Represented clients in various courts and tribunals in litigation matters.

CAREER HIGHLIGHTS/ACHIEVEMENTS

- Established the Legal Office in the University of Embu and integrated it as a key office in the University.
- Established the University of Embu Endowment Fund and attended to the registration of the Fund's Trust Deed, which established the Fund as the first properly established Endowment Fund within the university education sector in Kenya.
- Established and headed the Litigation Department comprised of seven team members at Mukiri Global Advocates LLP.
- Successfully represented clients' complex high-stake suits in various national courts and tribunals.
- Mentored two pupils at Njenga Mbugua and Nyanjua Advocates and three pupils at Mukiri Global Advocates LLP until their admission to the Roll of Advocates.

PROFESSIONAL DEVELOPMENT

- Capacity Building Programme for Mentors and Coaches Under the Public Service Internship Programme, Naivasha, 22nd- 26th November 2021.
- Collective Bargaining in Public Sector, Kenya School of Government, Mombasa, 6th -10th September 2021.
- Capacity Building Training on Leadership and Corporate Governance for University of Embu Council and Management, University of Embu, Naivasha, 17th- 21st August 2021.
- Induction Programme for Public Sector Boards, Kenya School of Government, Mombasa, 18th- 20th January 2021.
- Capacity Building Training on Ethics, Integrity and Governance for University of Embu Council and Management, University of Embu, Nyeri, 26th- 27th August 2019.
- Training of Public University Senior Management Staff on Governance and Strategic Management," Ministry of Education, Mombasa, 10th- 16th March 2019.
- Corporate Governance and Governance Audit, Institute for Capacity Development, Sagana, 24th- 25th September 2018.
- Legal Audit and Compliance for Public Institutions Training, Kenya School of Law, Mombasa, 23rd- 27th April 2018.
- Capacity Building Training on Enterprise Risk and Capital Projects Management for University of Embu Council and Management, University of Embu, Nyeri, 21st- 23rd March 2018.
- Managing Staff Discipline and Termination, Interafrica Consultants, Nairobi, 9th- 10th November 2017.
Training on Corporate Governance, Kenya School of Government, Mombasa, 2nd- 4th October 2017.

WORKSHOPS, SEMINARS, AND CONFERENCES

- Multi-Sectoral Conference on STI; STI Governance and Mainstreaming: Infusion in National Development Agenda in a Disrupted World, National Commission for Science, Technology and Innovation, Naivasha, Kenya, 4th – 6th August 2021.

- International Construction Law Conference, Centre of Construction Law & Dispute Resolution, The Dickson Poon School of Law, Kings College, London, England, 10th September 2020.

PROFESSIONAL AFFILIATION

- Member, Law Society of Kenya

References are available upon request.