



## UNIVERSITY OF EMBU

### TRIMESTER EXAMINATIONS PROCESSING SCHEDULE - 2025/2026 ACADEMIC YEAR

S/NO.	ACTIVITY	PERIOD/DEADLINE
1.	Submission of Main and Supps/Supplementary(where applicable) Examinations to Departmental Examination Offices	13 <sup>th</sup> to 15 <sup>th</sup> May, 2026
2.	Internal Moderation of Main/Special Examination	18 <sup>th</sup> to 22 <sup>nd</sup> May, 2026
3.	<b>Submission of Internally Moderated Examinations to University Examinations Office.</b>	<b>25<sup>th</sup> to 26<sup>th</sup> May, 2026</b>
4.	Dispatch of Internally Moderated Examinations to External Examiners	27 <sup>th</sup> to 29 <sup>th</sup> May, 2026
5.	External Moderation of Draft Exams	2 <sup>nd</sup> to 5 <sup>th</sup> June, 2026
6.	<b>Continuous Assessment Tests No.1</b>	<b>8<sup>th</sup> to 19<sup>th</sup> June, 2026</b>
7.	Picking of Externally Moderated Examination From External Examiners	8 <sup>th</sup> to 10 <sup>th</sup> June, 2026
8.	Dispatching of Externally Moderated Examination to Departments	11 <sup>th</sup> to 12 <sup>th</sup> June, 2026
9.	Correction of Externally Moderated Examinations by lecturers and Submission to the Departments	15 <sup>th</sup> to 19 <sup>th</sup> June, 2026
10.	Submission of Externally Moderated Draft Examinations to University Examinations Office by Departments	22 <sup>nd</sup> to 24 <sup>th</sup> June, 2026
11.	Release of Final Examination Timetable	29 <sup>th</sup> June, 2025
12.	<b>Continuous Assessment Test No. 2</b>	<b>6<sup>th</sup> to 17<sup>th</sup> July, 2026</b>
13.	Typesetting of Draft Examinations	29 <sup>th</sup> June to 10 <sup>th</sup> July, 2026
14.	Proofreading of Examinations	13 <sup>th</sup> to 17 <sup>th</sup> July, 2026
15.	<b>Correction and Printing of Examination</b>	<b>20<sup>th</sup> July to 31<sup>st</sup> July, 2026</b>
16.	<b>End of Trimester Examinations</b>	<b>3<sup>rd</sup> to 14<sup>th</sup> August, 2026</b>
17.	Marking of Examination Scripts	17 <sup>th</sup> August to 4 <sup>th</sup> September, 2026
18.	Handing in of Marked Scripts to the Departmental Examination Office by Lecturers	7 <sup>th</sup> to 9 <sup>th</sup> September, 2026
19.	External Moderation of Marked Scripts	14 <sup>th</sup> to 18 <sup>th</sup> September, 2026
20.	Departmental Examination Board Meetings	21 <sup>st</sup> to 25 <sup>th</sup> September, 2026
21.	School Examination Board Meetings	28 <sup>th</sup> September to 2 <sup>nd</sup> October, 2026
22.	<b>Senate Board of Examiners</b>	<b>6<sup>th</sup> October, 2026</b>
23.	Release of Provisional Results	9 <sup>th</sup> October, 2026
24.	Submission of final Examination results to University Examinations Office by Schools.	12 <sup>th</sup> to 16 <sup>th</sup> October, 2026

Approved by: Sign..... Date.....

Deputy Vice-Chancellor (ARE)

