



UNIVERSITY OF EMBU

EXAMINATIONS PROCESSING SCHEDULE- THIRD SEMESTER 2021/2022

S/NO.	ACTIVITY	PERIOD/DEADLINE
1.	Submission of Main/Supplementary Examinations to Departmental Examinations Office	23 rd to 25 th May, 2022
2.	Internal Moderation of Main/Supplementary Examinations	26 th to 31 st May, 2022
3.	Submission of Internally Moderated Examinations to DUE	1st to 3rd June, 2022
4.	Continuous Assessment Test No.1	30th May to 10th June 2022
5.	Dispatch of Internally Moderated Examinations to External Examiners	6 th to 7 th June, 2022
6.	External Moderation of Examinations	8 th to 14 th June, 2022
7.	Picking of Externally Moderated Examinations from External Examiners	15 th and 16 th June, 2022
8.	Dispatching of Externally Moderated Examinations to Departments	17 th June 2022
9.	Correction of Externally Moderated Examinations by Lecturers	20 th to 22 nd June, 2022
10.	Submission of Externally Moderated Examinations to Departmental Examinations Office by lecturers	23 rd to 24 th June, 2022
11.	Submission of Externally Moderated Examinations to DUE	27th to 30th June, 2022
12.	Proofreading of Supplementary /Special Examinations	20 th to 24 th June 2022
13.	Correction, Printing and Packaging of Supplementary / Special Examinations	27 th June 2022 to 7 th July 2022
14.	Release of Examinations Timetable	24 th June, 2022
15.	Supplementary Examinations	18th to 22nd July 2022
16.	Marking and processing of Supplementary Examinations by Departments and Schools	25 th July 2022 to 5 th August 2022
17.	Special Senate Board of Examiners to consider Supplementary / Special Examination Results	11 th August, 2022
18.	Continuous Assessment Test No. 2	27th June to 8th July 2022
19.	Typesetting of Examinations	4 th to 8 th July, 2022
20.	Proofreading of Examinations	11 th to 15 th July, 2022
21.	Correction, Printing and Packaging of Examination Materials	18 th to 22 nd July, 2022
22.	End of Semester Examinations (All Students)	25th July to 5th August, 2022
23.	Marking of Examination Scripts	8 th to 23 rd August, 2022
24.	Handing in of Marked Examinations Scripts to the Departmental Examinations Office by Lecturers	24 th to 26 th August, 2022
25.	Dispatch of Marked Examinations Scripts to External Examiners by Departments	29 th to 30 th August, 2022
26.	External Moderation of Marked Scripts	31 st August to 7 th Sept, 2022
27.	Departmental Examinations Board Meetings	8 th to 14 th September, 2022
28.	School Examinations Board Meetings	15 th to 21 st September, 2022
29.	Senate Board of Examiners	29th September, 2022
30.	Release of Provisional Results	7th October, 2022
31.	Submission of final Examination Results to the Examinations Office by Schools	12 th October, 2022

Approved by:  Date: 04/05/2022
Deputy Vice-Chancellor (ARE)



ISO 27001:2013 Certified

Knowledge Transforms



ISO 9001:2015 Certified